



GOVERNMENT OF PAKISTAN

**NATIONAL VOCATIONAL AND TECHNICAL
TRAINING COMMISSION**

NAVTTTC Headquarters, Plot No.38, Sector H-9, Kirthar Road, Islamabad



TENDER NOTICE

1. The National Vocational and Technical Training Commission (NAVTTTC) invites Bids through **EPADS V.2.0** from eligible Bidders registered on **EPADS V.2.0** for “**Purchase of Microsoft 365 Licenses - Business Basic**”
2. **Single Stage-One Envelope** Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Least Cost Based Selection (LCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, and Instructions issued by the Authority (from time to time).
3. All Bids must be accompanied by a Bid Security in favour of “**NAVTTTC Fund Account**” described in Bid Security Section in Bidding Document in the form of **Pay Order** or Bid Securing Declaration on the prescribed format described.
4. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at <https://vendors.epads.gov.pk/>.
5. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Monday, April 20, 2026 11:00 AM**. E-bids will be opened on the same day at **Monday, April 20, 2026 11:30 AM**.
6. Manual submission of Bids shall not be entertained. Those vendors who have not yet registered on the new version of **EPADS v2.0**, may register themselves on <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>
7. In terms of Rules 48 of Public Procurement Rules, 2004, Grievance Redressal Committee (GRC) is notified for the subject procurement and available on **EPADS v2.0** as well as Authority’s website at (www.ppra.org.pk).

Procurement Cell

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