Curriculum

For

"Technician in Metallurgy and Metal Casting"

(Level -2)

24th to 28st May



National Vocational & Technical Training Commission

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Introduction

Definition/ Description of the training programme for *Metallurgy and Cast metal technology*

Purpose of the training programme

The purpose of this training is to develop a range of skills and techniques, personal skills and attributes essential for successful performance in metallurgy and casting sector in accordance with industry requirements. Graduates of this program may find employment in local and international textile/ garment industries

Overall objectives of training programme

The main objective of this training program is to improve the employability of young graduates through qualifying job-related training in the metallurgy and metal sector, and to train them so that they can prove to be an asset to this sector.

Competencies to be gained after completion of course

Possible available job opportunities available immediately and later in the future

Trainee entry level

Matric (with English, Urdu and Numeracy reading and writing skills)

Minimum qualification of trainer

Teaching staff should have at least three years' experience in the role of metallurgy and metal casting industry. They should also hold or be working towards a formal teaching qualification.

Other formal qualifications in this industry would be useful in addition to the above.

Recommended trainer: trainee ratio

The recommended maximum trainer: trainee ratio for this programme is 1 trainer for 25 trainees.

Medium of instruction i.e. language of instruction

Instruction will be Urdu and English.

Duration of the course (Total time, Theory & Practical time)

This curriculum comprises 26 modules. The recommended delivery time is 600 hours. Delivery of the course could therefore be full time, 5 days a week. Training providers are at liberty to develop other models of delivery, including part-time and evening delivery.

Module	Theory ¹ Days/hours	Workplace ² Days/hours	Total hours
Module 1: Perform Basic Manual Drawing	4	24	28
Module 2: Construct different Engineering Curves.	6	30	36
Module 3: Construct multi-view drawings	6	30	36
Module 4: Perform metal/bench work	2	12	14
Module 5: Perform cutting on Metal Circular/Power Heck Saw	2	6	8
Module6: Perform Grinding operation	2	9	11
Module7: Perform Basic Lathe Machine Operations	4	21	25
Module8: Perform Drilling Machine Operations	2	9	11
Module9: Perform Shaper, Planar and Slotter Machining Operations	2	18	20
Module10: Perform Milling Operations	3	18	21
Module11: Carry out inspection and receiving of raw material	9	21	24
Module12: Perform Raw Material Sampling	9	21	28
Module13: Operate general wood working machines	9	15	24
Module14: Manufacture Wooden Pattern	6	15	21

¹ Learning Module hours in training provider premises

² Training workshop, laboratory and on-the-job workplace

Medula15. Manufactura Dalumar			
Module15: Manufacture Polymer Pattern	4	15	19
Module16: Maintain tools and equipment	3	3	6
Module17: Prepare sand mold for casting	10	24	34
Module18: Perform core making	5	21	26
Module19: Maintain Safe Work Environment	4	9	13
Module20: Perform Sand Casting	8	21	29
Module21: Perform Gravity Die Casting	7	21	28
Module22: Fettle and trim metal casting	2	9	11
Module23: Perform surface cleaning by sand blasting	4	12	16
Module24: Perform shot blasting	5	15	20
Module25: Perform cutting and grinding operations	3	9	12
Module26: Perform basic welding operations	6	15	21

The full structure of the course is as follow:

Sequence of the Modules

Each module covers a range of learning components. These are intended to provide detailed guidance to teachers (for example the Learning Elements component) and give them additional support for preparing their lessons (for example the Materials Required component). The detail provided by each module will contribute to a standardized approach to teaching, ensuring that training providers in different parts of the country have clear information on what should be taught. Each module also incorporates the industrial needs of Pakistan.

The distribution table is shown below:

Modules

Module 1: Perform Basic Manual Drawing

Objective of the module: The aim of this module is to cover the skills and knowledge required to draw single stroke capital vertical and capital inclined lettering, horizontal, vertical and inclined lines, circles, half circles, radius, center lines, curves, crossing of lines and construction of parallel-lines.

Duration:	30hours Theory:	20 hours Practical: 10 ho	ours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Draw single stroke capital vertical and inclined lettering.	 The trainee will be able to: 1. Prepare drawing sheet. 2. Select the geometry tools. 3. Use proper pencil for lettering with holding techniques. 4. Draw boundary lines as per standards. 5. Make title block 6. Draw upper and lower lines for lettering according to standards. 7. Start writing vertical lettering with different 	 Importance of Technical Drawing. Symbols of engineering terminology. Uses of technical Drawing tools Type of Drawing Application of Technical drawing Drawing Pencil, their grading, sharpening and using techniques. Style of letters. General rules for lettering 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	Class room Drawing Hall

LU2. Draw horizontal, vertical and inclined lines.	 style like gothic, italic and free hand lettering. The trainee will be able to: Prepare Drawing sheet. Select the tools. Draw Boundaries lines as per standards. Make title bar Divide the sheets in different equal parts. Draw lines at 30, 45, 60,90and 120 angles. 	 Importance of Technical Drawing. Symbols of engineering terminology. Uses of technical Drawing tools Type of Drawing Application of Technical drawing Drawing Pencil, their grading, sharpening and using techniques. Style of letters. General rules for lettering Basic lines Importance of lines Common Types of lines and correct line weightage. Application of lines. 	Total: 7hrs Theory: 5hrs Practical: 2 hrs	Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia Internet Drawing board/table. T-Square Set Square. Templets. Compass.	Class room Drawing Hall
LU3. Draw circles, half circles, radius with compass	 Prepare Drawing sheet. Select the tools. Draw Boundaries lines as per standards. Make title bar Divide the sheets in 	 Introduction to geometry Introduction to sketching techniques. 	Total 7 hrs Theory: 5hrs Practical: 2hrs	Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia 	Class room Drawing Hall

	different equal parts.6. Make different diameters circles and half circles.			 Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	
LU4. Draw Lines	 The trainee will be able to: 1. Prepare Drawing sheet. 2. Select the tools. 3. Draw Boundaries lines as per standards. 4. Make title bar 5. Divide the sheets in different equal parts. 6. Draw Center lines, 7. Draw parallel-lines 8. Draw perpendicular & bisects line 9. Draw equal division of lines 10. Make different angle curves. 	 Importance of lines Common Types of lines and correct line weightage. Application of lines. Introduction to geometry Introduction to sketching techniques. Techniques of sketching straight lines in different directions. 	Total: 9hrs Theory: 5 hrs Practical: 4 hrs	Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	Class room Drawing Hall

LU5. Draw round	11. Draw crossing line The trainee will be able	1. Application of lines.	Consumable	Class room
corners, circles elements, quadrilaterals inside and outside circle	 Prepare Drawing sheet. Select the tools. Draw Boundaries lines as per standards. Make title block Divide the sheets in different equal parts. Make different dia circles. Make inside and outside different types of diagrams that touch the circles at the tangent points. 	 Application of lines. Introduction to geometry Introduction to sketching techniques. Techniques of sketching straight lines in different directions. Define Polygons. 	 Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	Drawing Hall

LU6. Construct different triangles	 The trainee will be able to: 1. Prepare Drawing sheet. 2. Select the tools. 3. Draw Boundaries lines as per standards. 4. Make title block 5. Divide the sheets in different equal parts. 6. Draw Equilateral Triangle, Isosceles triangle, Scalene Triangle, Right Triangle, Acute Triangle, Acute Triangle 	 Different types of triangles. Difference between, triangles, rectangles, circlers, polygon. Different angles. 	 Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	Class room Drawing Hall
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Module 02: Construct different Engineering Curves

Objective of the module: The aim of this module is to cover the skills and knowledge required to Construct inscribe and circumscribe figures, Construct a pentagon, Hexagon and Octagon by circumscribe method, Construct a pentagon, Hexagon and Octagon by inscribe method, Construct a Tangents of circles (Inside & Outside) When the centre of the given circle is known and when the circle of centre is not known, Construct an Ellipse by Concentric Circle Method, Rectangle Method, Oblong Method, Arcs of Circle Method, Rhombus Method and Basic Locus Method.

Duration:	30hours Theory:	20 hours Practical: 10 hou	urs		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Construct inscribe and circumscribe figures.	 The trainee will be able to: Prepare drawing sheet. Select the tools. Draw boundaries lines as per standards. Make title block Divide the sheets in different equal parts. Draw triangle, square, pentagon, hexagon and octagon according to dimension. 	 Techniques of sketching straight lines in different directions Define Triangles, Quadrilateral and Polygons Describe circular arc using different line method Describe circular arc Types of Geometric Shape 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	Class room Drawing Hall
LU2. Construct Tangents of circles (Inside & Outside)	 The trainee will be able to: 1. Prepare Drawing sheet. 2. Select the tools. 3. Draw Boundaries lines as per standards. 	 Types of Geometric Shape Two-dimensional shapes Three-dimensional shapes Types of Geometric Shape 	Total: 7hrs Theory: 5hrs Practical: 2 hrs	 Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board 	Class room Drawing Hall

	4. Make title bar			Multimedia	
	5. Divide the sheets in			Internet	
	different equal parts.			Drawing	
	6. Draw Tangents			board/table.	
	Inside of a circle			T-Square	
	When the centre of			Set Square.	
	the circle is known.			Templets.	
				Compass.	
	7. Draw Tangents Inside of a circle			•	
	When the centre of				
	the circle is unknown				
	8. Draw Tangents				
	outside of a circle				
	When the centre of				
	the circle is known				
	9. Draw Tangents				
	outside of a circle				
	When the centre of				
	the circle is unknown				
	The trainee will be able	1. Regular Polyhedrons	Total	Consumable	Class room
	to:	2. Methods of drawing Tangents &	7 hrs	Notebooks	Drawing Hall
		Normal	Theory:	Pencils	
LU3. Construct	1. Prepare Drawing	3. Describe ellipse	5hrs	Erasers	
Ellipse	sheet.			Sharpeners	
	2. Select the tools.		Practical:	Non Consumable	
	3. Draw Boundaries		2hrs	White board	
	J. Diaw Doullualles	Date 142			

	lines as per			Multimedia	
	standards.			 Internet 	
	4. Make title bar				
	5. Divide the sheets in			 Drawing board/table. 	
	different equal parts.			T-Square	
	 6. Draw an Ellipse by 			Set Square.	
	Concentric Circle.			• Templets.	
				Compass.	
	7. Draw an Ellipse by				
	Rectangle Method				
	8. Draw an Ellipse by				
	Oblong Method				
	9. Draw an Ellipse by				
	Arcs of Circle				
	Method				
	10. Draw an Ellipse by				
	Rhombus Method.				
	11. Draw an Ellipse by				
	Basic Locus Method				
	The trainee will be able	1. Describe parabola	Total:	Consumable	Class room
	to:	2. Describe different methods of parabola	9hrs	 Notebooks 	Drawing Hall
	1. Prepare drawing		Theory:	Pencils	
LU4. Construct a	sheet.		5 hrs	Erasers	
LU4. Construct a parabola curve	2. Select the geometry		Practical:	 Sharpeners 	
	tools.			Non Consumable	
	3. Draw Boundary lines		4 hrs	White board	
				 Multimedia 	
	as per standards.	Dury 140			

	 Make title block Divide the sheets in different equal parts. Draw a parabola curve by Rectangle Draw a parabola curve by Method of Tangents(Triangle Method) Draw a parabola curve by Basic 		 Internet Drawing board/table. T-Square Set Square. Templets. Compass.
	Locus Method		
	The trainee will be able	1. Describe different methods of parabola	Consumable Class room
	to:	2. Describe hyperbola curve	Notebooks Drawing Hall
	1. Prepare Drawing	3. Describe different methods of	Pencils
	sheet.	hyperbola curve.	Erasers
	2. Select the tools.		Sharpeners
	3. Draw Boundaries		Non Consumable
LU5. Construct a	lines as per		White board
hyperbola curve	standards.		Multimedia
	4. Make title bar		Internet
	5. Divide the sheets in		Drawing board/table.
	different equal parts.		• T-Square
	6. Draw a hyperbola		Set Square.
	curve.		• Templets.
			Compass.

	The trainee will be able to:	 Describe different methods of hyperbola curve. Describe spiral curve 	Consumable • Notebooks • Pencils	Class room Drawing Hall
LU6. Construct a Archimedean Spiral curve	 Prepare Drawing sheet. Select the tools. Draw Boundaries lines as per standards. Make title bar Divide the sheets in different equal parts. Draw spiral curve. 	 Describe involute curve Describe cycloid Describe epicycloids Describe hypocycloid 	 Frencis Erasers Sharpeners Non Consumable White board Multimedia Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	
LU7. Construct involute curve	 The trainee will be able to: 1. Prepare Drawing sheet. 2. Select the tools. 3. Draw Boundaries lines as per 	 Describe different methods of hyperbola curve. Describe spiral curve Describe involute curve Describe cycloid Describe epicycloids Describe hypocycloid 	Consumable • Notebooks • Pencils • Erasers • Sharpeners Non Consumable • White board	Class room Drawing Hall

circumference of the
generating circle
7. Divide the circle and
the base line in to
equal number of
parts
8. Complete the
cycloid, epicycloids,
and hypocycloid

Module 03: Construct multi-view drawings

Objective of the module: The aim of this module to covers the skills and knowledge required to Sketch Orthographic projection 1st angle, Sketch Oblique Drawing, Construct multi view drawing of Simple Bearing, Construct multi view drawing of Open Bearing, Sketch prism, Sketch cone and Draw pyramid.

Duration:	30hours Theory:	20 hours Practical: 10 hou	urs		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Sketch Orthographic projection in 1 st angle of Projection	 The trainee will be able to: 1. Prepare Drawing sheet. 2. Select the tools. 3. Draw Boundaries lines as per standards. 4. Make title bar 	 Orthographic projection 1st angle. Orthographic projection 3rd angle. Oblique Drawing. Multi view drawing. Prism, Cone and pyramid 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia 	Class room Drawing Hall

	 Divide the sheets in equal parts. Draw plan view Draw front view Draw side view 			 Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	
LU2. Sketch Orthographic projection 3rd angle of Projection	 The trainee will be able to: Prepare Drawing sheet. Select the tools. Draw Boundaries lines as per standards. Make title bar Divide the sheets in equal parts. Draw plan view Draw front view Draw side view 	 Orthographic projection 1st angle. Orthographic projection 3rd angle. Oblique Drawing. Multi view drawing. Prism, Cone and pyramid 	Total: 7hrs Theory: 5hrs Practical: 2 hrs	Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia Internet Drawing board/table. T-Square Set Square. Templets. Compass. 	Class room Drawing Hall
LU3. Sketch Oblique Drawing	 The trainee will be able to: 1. Prepare Drawing sheet. 	 Orthographic projection 1st angle. Orthographic projection 3rd angle. Oblique Drawing. Multi view drawing. Prism, Cone and pyramid 	Total 7 hrs Theory: 5hrs	ConsumableNotebooksPencilsErasersSharpeners	Class room Drawing Hall

	2. Select the tools.		Practical:	Non Consumable	
	3. Draw Boundaries		2hrs	White board	
	lines as per			Multimedia	
	standards.			Internet	
	4. Make title bar			Drawing	
	5. Divide the sheets in			board/table.	
	equal parts			T-Square	
	6. Draw the front or			Set Square.Templets.	
	side view of the			Compass.	
	object.				
	The trainee will be able	1. Orthographic projection 1st angle.	Total:	Consumable	Class room
	to:	2. Orthographic projection 3rd angle.	9hrs	Notebooks	Drawing Hall
	1. Prepare Drawing	3. Oblique Drawing.	Theory:	Pencils	
	sheet.	4. Multi view drawing of Simple	5 hrs	Erasers	
	2. Select the tools.	Bearing.	Practical:	Sharpeners	
	3. Draw Boundaries	5. Prism, Cone and pyramid	4 hrs	Non Consumable	
	lines as per		1110	White board	
LU4. Construct multi	standards.			Multimedia	
view drawing of Simple Bearing.	4. Make title bar			Internet	
	5. Divide the sheets in			Drawing	
	equal parts.			board/table.T-Square	
	6. Draw plan view of			 Set Square. 	
	simple bearing			• Templets.	
	7. Draw front view of			Compass.	
	simple bearing				
	8. Draw side view of				
	I	R	1		

	simple bearing		
LU5. Construct multi view drawing of Open Bearing	 The trainee will be able to: 1. Prepare Drawing sheet. 2. Select the tools. 3. Draw Boundaries lines as per standards. 4. Make title bar 5. Divide the sheets in equal parts. 6. Draw plan view of open bearing 7. Draw front view of open bearing 8. Draw side view of open bearing 	 Orthographic projection 1st angle. Orthographic projection 3rd angle. Oblique Drawing. Multi view drawing of Simple Bearing. Prism, Cone and pyramid 	ConsumableClass roomNotebooksDrawing HallPencilsFrasersErasersSharpenersNon ConsumableNon ConsumableWhite boardNultimediaInternetInternetDrawing board/table.F-SquareSet Square.Templates.Compass.Kenter
LU6. Sketch prism	The trainee will be able to:1. Prepare Drawing sheet.	 Orthographic projection 1st angle. Orthographic projection 3rd angle. Oblique Drawing. Multi view drawing. 	Consumable • Notebooks • Pencils • Erasers

2. Select the tools. 5. Prism, Cone and pyramid • Sharpeners	ذ
3. Draw Boundaries Non Consumat	ble
lines as per White board	d
standards. • Multimedia	
4. Make title bar	
5. Divide the sheets inDrawing	
equal parts.	
6. Sketch prism • T-Square	
Set Square	
Templates.	
Image: Compass in the trainee will be able in the train	Class room
to:2. Orthographic projection 3rd angle.• Notebooks	
	Drawing Hall
1. Prepare Drawing	
sheet. 4. Multi view drawing. • Erasers	
2. Select the tools. 5. Prism, Cone and pyramid • Sharpeners	
3. Draw Boundaries Non Consumat	
lines as per • White board	b
LU7. Sketch cone standards. • Multimedia	
4. Make title bar • Internet	
5. Divide the sheets in • Drawing	
equal parts.	
• T-Square • Set Square	
horizontal oval • Templets.	
7. draw the two sides of • Compass.	
a triangle which	
meets at a common	

	point			
LU8. Draw pyramid	 The trainee will be able to: 1. Prepare Drawing sheet. 2. Select the tools. 3. Draw Boundaries lines as per standards. 4. Make title bar 	 Orthographic projection 1st angle. Orthographic projection 3rd angle. Oblique Drawing. Multi view drawing. Prism, Cone and pyramid 	Consumable Notebooks Pencils Erasers Sharpeners Non Consumable White board Multimedia Internet 	Class room Drawing Hall
	 Divide the sheets in equal parts. Sketch pyramid 		 Drawing board/table. T-Square Set Square. Templets. Compass. 	

Basic Machining Operator

Module 04: Perform metal/bench work

Objective of the module: The aim of this module is designed to cover the skills and knowledge required to develop name plate manually, carry out sawing, prepare inside calliper, prepare bottle opener, prepare dovetail joint, prepare tri square (small size), ,cut threads on work piece, prepare funnel, prepare drawer handle, cut pipe threads and prepare spanner (small size).

Duration:	30hours Theory:	20 hours Practical: 10 h	ours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Develop Name Plate manually	 The trainee will be able to: 1. Select marking tools 2. Hold the sheet in vice. 3. Cut sheet as per drawing 4. Perform surface finishing with file 5. Level the surface with tri-square 6. Mark the plate as per name requirements 7. Punch the marked area 8. Perform finishing with sand paper 	 Basic measurement Marking /cutting tools Types of Files 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Consumable Raw Material for job, Hacksaw blades, Tap and Die Non Consumable Work bench Bench vices Hammer Tri-square Hand hacksaw Scriber Vernier caliper Flat File Number/alphabet punch Round file 	Class room Mechanical Workshop

	The trainee will be able to: 1. Select marking tools	 Types of fits. Types of Chisels. 	Total: 7hrs	 Metal working chisel Punching tools Tap set Tap handle Pipe vice Consumable Raw Material for 	Class room Mechanical
LU2. Prepare Dovetail Joint	 Cut sheet as per drawing Perform surface finishing with file Level the surface of both work pieces with tri-square Mark both work pieces according to drawing Create outer notch on work piece using flat file and hacksaw Create inner notch using hacksaw and chisel Compare both 	 Clamping Devices 	Theory: 5hrs Practical: 2 hrs	job, Hacksaw blades, Non Consumable Work bench Bench vices Hammer Tri-square Hand hacksaw Scriber Vernier caliper Flat File Number/alphabet punch Round file Metal working chisel Punching tools	Workshop

	pieces by inserting outer notch into inner notch 9. Perform finishing with sand paper The trainee will be	1. Use of round file	Total	 Tap set Tap handle Pipe vice 	Class room
LU3. Prepare Bottle Opener	 able to: Select marking tools Cut sheet as per drawing P3. Perform surface finishing with file Level the surface with tri-square Mark radius as per drawing Develop radius as per drawing Develop radius as per drawing Make the notch with round file Perform finishing with sand paper 	 File Types Cutting Tools 	7 hrs Theory: 5hrs Practical: 2hrs	 Raw Material for job, Hacksaw blades, Non Consumable Work bench Bench vices Hammer Tri-square Hand hacksaw Scriber Vernier caliper Flat File Number/alphabet punch Round file Metal working chisel Punching tools Tap set 	Mechanical Workshop

				Tap handle Pipe vice	
LU4. Cut Threads on Work Piece with tap and die	 The trainee will be able to: 1. Identify different kind of taps & die according to requirement 2. Identify the work piece clamping method. 3. Apply tap and die alignment. 4. Apply lubricants while threading. 5. Avoid unwanted engraving and slips. 6. Identify proper threading procedure 	 Taps & die calculation for drill size for internal threading. Threading by die and taps 4. 	Total:9hrsTheory:5 hrsPractical:4 hrs	Consumable• Raw Material for job,• Hacksaw blades,Non Consumable• Work bench• Bench vices• Hammer• Tri-square• Hand hacksaw• Scriber• Vernier caliper• Flat File• Number/alphabet punch• Round file• Metal working chisel• Tap set• Tap handle• Pipe vice	Class room Mechanical Workshop

	The trainee will be	1. Clamping of work piece.	Consumable Class room
	able to:	2. Thread Cutting	Raw Material for Mechanical
	1. Select marking tools	3. Types Of Threading	job, Workshop
	2. Cut pipe as per		Hacksaw blades,
	drawing		Non Consumable
	3. Select die as per		Work bench
	pipe size		Bench vices
	4. Set die into die		Hammer
	holder		Tri-square
	5. Select relevant vice		Hand hacksaw
LU5. Cut Pipe	for pipe clamping		Scriber
Threads	6. Perform pipe		Vernier caliper
	threading using		Flat File
	appropriate method		Number/alphabet
	7. Perform finishing		punch
	with sand paper		Round file
			Metal working
			chisel
			Punching tools
			Tap set
			Tap handle
			Pipe vice

	The trainee will be	1. Standard bolts	Consumable	Class room
	able to:	2. Finishing	Raw Material for	Mechanical
	1. Select marking tools	 Types Of Round Files 4. 	job, • Hacksaw blades,	Workshop
	 Cut sheet as per drawing Perform surface finishing with file 		Non Consumable • Work bench	
	 P4. Level the surface with tri- square 		Bench vicesHammerTri-square	
LU6. Prepare spanner (small	5. Mark radius as per drawing		Hand hacksawScriber	
size)	 Develop radius as per drawing Make the notab 		 Vernier caliper Flat File 	
	 Make the notch with round file Perform finishing 		 Number/alphabet punch Round file 	
	with sand paper		 Metal working chisel 	
			Punching toolsTap set	
			Tap handlePipe vice	

	The trainee will be	1. use of hand shear	Consumable	Class room
	able to:	2. Files	Raw Material for	Mechanical
LU7. Prepare Funnel	 able to: Select marking tools Cut sheet as per drawing Perform surface finishing with file Mark the sheet according to drawing Cut the sheet with hand shear Create radius of funnel using appropriate tools Perform flat lock seam bend using bench vice 		 Raw Material for job, Hacksaw blades, Hacksaw blades, Non Consumable Work bench Bench vices Hammer Tri-square Hand hacksaw Scriber Vernier caliper Flat File Number/alphabet punch Round file Metal working 	
	· ·		 Metal working chisel Punching tools Tap set 	
			Tap handlePipe vice	

Modules

Module 02: Perform cutting on Metal Circular and Power Hack Saw

Objective of the module: The aim of this module to covers the skills and knowledge required to Carry out Sawing and Carry out Sawing at different angles.

Duration:	30hours Theory:	20 hours Practical: 10 ho	ours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Cut material by using power hacksaw	 The trainee will be able to: 1. Mark the job according to given drawing 2. Select appropriate blade according to job requirement 3. Set blade in frame of hacksaw as per procedure 4. Ensure the work piece is clamped firmly and properly 5. Adopt methods and techniques for sawing that is appropriate to job requirement 	 Basic measurement Types of hacksaw frames Basic measuring /Marking /cutting tools Clamping/holding methods Define methods and techniques of sawing 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Work bench Bench vice Tri-square Hand hacksaw with blade Scriber Flat File Vernier caliper 	Class room Mechanical Workshop

	6. Follow marked line				
	during sawing to				
LU2. Carry out Sawing at differet angles	 ensure accuracy. The trainee will be able to: Mark the job according to given drawing Select appropriate blade according to job requirement Set blade in frame of metal circular saw as per procedure. Ensure the blade tightness and rotating side. Ensure the work piece is clamped firmly and properly Adopt methods and techniques for sawing that is appropriate to job requirement Follow marked line 	 Basic measurement Types of hacksaw frames Basic measuring /Marking /cutting tools Clamping/holding methods Define methods and techniques of sawing 	Total: 7hrs Theory: 5hrs Practical: 2 hrs	 Work bench Bench vice Tri-square Hand hacksaw with blade Scriber Flat File Vernier caliper 	Class room Mechanical Workshop

during sawing to		
ensure accuracy.		

Modules

Module 03: Perform Grinding operation

Objective of the module: The aim of this module to covers the skills and knowledge required to perform off-hand grinding and Sharp single point cutting tool on grinding.

Duration:	30hours Theory:	20 hours Practical: 10 hou	urs		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Perform off-hand grinding	 The trainee will be able to: Select the proper size and shape of grinding wheel. Hold the work piece firmly against the rotating wheel by placing it on the tool rest. Use coolant at intervals to avoid over heating of the job. Adopt technique and methods which are safe. 	 Different grinding machines. Type, size and shape of wheels and abrasive. Technique of holding work piece against rotating wheel. Importance of using coolant. Methods and techniques for off-hand grinding. Standing position during grinding. Specific safety precautions and guidelines. 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Grinding Machine Personal Protective Equipment Wheel Dresser stand Dresser Steel Bar 	Class room Mechanical Workshop

LU2. Sharp single point cutting tool on grinding	 Produce component	 Single Point Cutting Tool Multi Point Cutting Tool Importance of using coolant. Methods and techniques for off-hand grinding. Standing position during grinding. Specific safety precautions and guidelines 	Total: 7hrs Theory: 5hrs Practical: 2 hrs	 Grinding Machine Personal Protective Equipment Wheel Dresser stand Dresser Steel Bar 	Class room Mechanical Workshop
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6.	6. Observe personal		
	and workplace		
	safety.		

Module 04: Perform Basic Lathe Machine Operations

Objective of the module: The aim of this module to covers the skills and knowledge required to Perform cantering operations, perform facing Operations, perform turning operations, Perform drilling or boring operations, Perform step turning operations, Perform knurling Operations, Taper turning by tail stock off-set method, Taper turning by plain taper turning attachment, Taper turning by telescopic taper turning attachment and Perform Internal and External threading Operations.

Duration:	30hours Theory:	20 hours Practical: 10 hou	urs		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Perform facing Operations	 The trainee will be able to: Select facing tools according to job requirement. Mount and set the required work-holding devices, work piece and cutting tools. Follow the correct specifications for the part or component to 	 Safety precautions involved in work. Types Of Lathe Machine Methods and techniques of adjusting operating parameters of machine tool. Speed and feed of Lathe Machine. Use of holding and cutting tools Reading and interpreting work specifications, drawings and sketches. Facing 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Lathe Machine Cutting Tools Measuring Tools Personal Protective Equipment Files Vernier Caliper Threading Tools Threading Tools Lathe Attachments 	Class room Mechanical Workshop

	 be produced. 4. Select safe procedures and tools to accomplish the work. 5. Adjust the operating parameters (e.g. speed and feed) of machine tool to achieve the work specification. 6. Ensure all safety mechanisms are in place. 				
LU2. Perform turning Operations	 The trainee will be able to: 1. Obtain and follow work specifications, drawings or sketches to accomplish the work. 2. Set up and adjust the machine as per work specifications and procedures. 3. Perform turning operation as per 	 Speed and feed of Lathe Machine. Use of holding and cutting tools. Reading and interpreting work specifications, drawings and sketches. Turning Types Method and technique of setting up and adjusting the lathe machine Techniques to check quality of component produced Procedure of shutting down of machine and equipment after closure of activities. Safety precautions and procedures need to be observed during work. 	Total: 7hrs Theory: 5hrs Practical: 2 hrs	 Lathe Machine Cutting Tools Measuring Tools Personal Protective Equipment Files Vernier Caliper Threading Tools Threading Tools Lathe Attachments 	Class room Mechanical Workshop

	 requirement 4. Ensure the components produced have the required quality and within the specified dimensional accuracy. 5. Shut down the machine and equipment on conclusion of the machining activities. 				
LU3. Perform center drilling, drilling and boring operations	 The trainee will be able to: 1. Obtain and follow work specifications, drawings or sketches to accomplish the work. 2. Set up and adjust the machine as per work specifications and procedures. 3. Perform turning operation as per 	 Types of drilling and boring tools and their function. Procedure of mounting and setting up of work-holding devices, work pieces and cutting tools. Drilling Operation Boring procedures Safety precautions and procedures. 	Total 7 hrs Theory: 5hrs Practical: 2hrs	 Lathe Machine Cutting Tools Measuring Tools Personal Protective Equipment Files Vernier Caliper Threading Tools Threading Tools Lathe Attachments 	Class room Mechanical Workshop

	 requirement 4. Ensure the components produced have the required quality and within the specified dimensional accuracy. 5. Shut down the machine and equipment on conclusion of the machining activities. 				
LU4. Perform step turning operations	 The trainee will be able to: 1. Mount and set the required work-holding devices, work piece and cutting tools. 2. Select and adjust appropriate speeds and feeds of turning machine. 3. Produce a component which 	 Speed and feed of Lathe Machine. Use of holding and cutting tools Reading and interpreting work specifications, drawings and sketches. Turning Types Method and technique of setting up and adjusting the lathe machine Techniques to check quality of component produced Procedure of shutting down of machine and equipment after closure of activities. Safety precautions and procedures 	Total: 9hrs Theory: 5 hrs Practical: 4 hrs	 Lathe Machine Cutting Tools Measuring Tools Personal Protective Equipment Files Vernier Caliper Threading Tools Threading Tools Lathe Attachments 	Class room Mechanical Workshop

	matches the work	need to be observed during work.		
	specifications using			
	appropriate methods			
	and techniques.			
	4. Check quality of the			
	component produced			
	at different intervals.			
	5. Follow safety			
	precautions to			
	ensure safe work			
	and to avoid any			
	injury.			
	The trainee will be able	1. Types of knurling tools	Lathe Machine	Class room
	to:	2. Types of knurling.	Cutting Tools	Mechanical
	1. Select the knurling	 Methods of knurling. Importance of using coolants during 	Measuring Tools	Workshop
	tool according to	knurling.	Personal	
	drawing.		Protective Equipment	
LU5	2. Set the tool and work		 Files 	
Perform	piece in the machine		Vernier Caliper	
knurling	according to		Threading Tools	
Operations	procedure.		Threading	
	3. Adapt methods and		Tools	
	techniques to		Lathe Attachments	
	produce proper		Allachments	
	knurling on work			
	piece.			
	F			

	 Select and adjust appropriate speeds and feeds of lathe machine. Use coolants during knurling to achieve smooth impression on work piece. Observe personal and workplace safety. 	1 Speed and food of Latha Machine		
LU6. Perform taper turning by compound rest method	 The trainee will be able to: 1. Obtain and follow work specifications, drawings or sketches to accomplish the work. 2. Set up and adjust the machine as per work specifications and procedures. 3. Calculate and set tilting angle of compound rest as per drawing 	 Speed and feed of Lathe Machine. Use of holding and cutting tools Reading and interpreting work specifications, drawings and sketches. Turning Types Method and technique of setting up and adjusting the lathe machine Techniques to check quality of component produced Procedure of shutting down of machine and equipment after closure of activities. Safety precautions and procedures need to be observed during work. Taper Turning Method 	 Lathe Machine Cutting Tools Measuring Tools Personal Protective Equipment Files Vernier Caliper Threading Tools Threading Tools Lathe Attachments 	Class room Mechanical Workshop

	 requirement 4. Perform taper turning operation 5. Ensure the components produced have the required quality and within the specified dimensional accuracy. 6. Shut down the machine and equipment on conclusion of the machining activities. 	10. Calculation of tapers.	
LU7. Perform taper turning by tail stock off-set method	 The trainee will be able to: 1. Clamp out loosen tailstock. 2. Offset tailstock-required amount. 3. Centre cutting tool. 4. Setup cutting tool for parallel turning. 5. Starting at small diameter take 	 Turning Types Method and technique of setting up and adjusting the lathe machine Techniques to check quality of component produced Procedure of shutting down of machine and equipment after closure of activities. Safety precautions and procedures need to be observed during work. Taper Turning Method 	 Lathe Machine Cutting Tools Measuring Tools Personal Protective Equipment Files Vernier Caliper Threading Tools Threading Tools Threading Tools Threading Tools

	 excessive cuts until the taper is .05 to .06 in oversize. 6. Check taper for accuracy using a taper ring gauge. 7. Finish turn the taper to size and fit required 	 7. Calculation of tapers. 4. Turning Target 		
LU8. Perform taper turning by plain taper turning attachment	 The trainee will be able to: 1. Remove the binding screw that cross slide to cross feed screw nut. 2. Tighten the lock screw and set cutting tool on center. 3. Set workpiece in lathe and mark length of taper. 4. Use binding screw to connect sliding block to side of taper attachment. 5. Select depth of feed 	 Turning Types Method and technique of setting up and adjusting the lathe machine Techniques to check quality of component produced Procedure of shutting down of machine and equipment after closure of activities. Safety precautions and procedures need to be observed during work. Taper Turning Method Calculation of tapers. 	 Lathe Machine Cutting Tools Measuring Tools Personal Protective Equipment Files Vernier Caliper Threading Tools Threading Tools Lathe Attachments 	Class room Mechanical Workshop

LU9. Perform	 cut by compound rest feed handle. 6. Take a light cut and recheck taper fit. 7. Finish turn and fit the taper to gauge. The trainee will be able 	1. Threading Types	Lathe Machine	Class room
internal and external threading operations	 to: 1. Mount and set the required work-holding devices, work piece and cutting tools. 2. Select and adjust appropriate speeds and feeds of turning machine. 3. Produce a component, which matches the work specifications using appropriate methods and techniques. 4. Check quality of the component produced at different intervals. 	 Threading Tool Method of Threading Threading Gauge Drilling Operation on Lathe Machine Calculation For threading 	 Cutting Tools Measuring Tools Personal Protective Equipment Files Vernier Caliper Threading Tools Threading Tools Lathe Attachments 	Mechanical Workshop

5	5. Use Proper cutting		
	tool with required		
	dimensions.		
6	 Follow safety 		
	precautions to		
	ensure safe work		
	and to avoid any		
	injury.		

Module 05: Perform Drilling Machine Operations

Objective of the module: The aim of this module to covers the skills and knowledge required to produce holes using drilling machine, Perform counter boring and counter sinking and perform machine reaming.

Duration:	30hours Theory:	20 hours Practical: 10 hou	urs		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Produce holes using drilling machine	 The trainee will be able to: 1. Observe personal and work place safety. 2. Set up drilling machine for producing holes according to job requirement. 	 Procedure of setting up of drilling machine. Drilling Operation Types Of Drills Drill Size Safety Precautions for operating Drilling Machine Speed and feed of drilling machine Coolants in drilling operations Techniques for positioning the work- 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Drilling Machines Drill chuck with Key Machine Vice Marking Tools Measuring Tools Drill Sleeve and Socket Personal Protective Equipment Counter drill 	Class room Mechanical Workshop

	3. Manipulate the	piece in the drill to ensure proper		Cutting oil	
	machine tool	alignment and stability during drilling.			
	controls safely and				
	correctly in line with				
	operational				
	procedures.				
	4. Produce				
	components to the				
	required quality and				
	within the specified				
	dimensional				
	accuracy.				
	5. Carry out quality				
	sampling checks at				
	suitable intervals.				
	6. Shut down the				
	equipment to a safe				
	condition on				
	conclusion of the				
	machining activities.				
	The trainee will be	1. Safety precautions during boring and	Total:	Drilling	Class room
LU2. Perform	able to:1. Select relevant tools	sinking operations.	7hrs	MachinesDrill chuck	Mechanical
counter	according to the	2. Boring Operation	Theory:	with Key	Workshop
boring and counter	information given in		5hrs	 Machine Vice Marking Tools 	
sinking	engineering			Marking ToolsMeasuring	
	drawings and job		Practical:	Tools	
	urawings and job			Drill Sleeve	

	 specifications. 2. Ensure tooling is correct in terms of size, shape, type, and grade for the work. 3. Position the work-piece in the drill in such a way that it is aligned, secured and stable during drilling. 4. Adjust speeds and feeds of drill in accordance with the size, type, and hardness of work-piece material, so that the drill performs optimum cutting without damage to work-piece. The trainee will be 	 Selecting reamer according to hole 	2 hrs	 and Socket Personal Protective Equipment Counter drill Cutting oil Drilling 	Class room
LU3. Perform machine Reaming	able to:	Size2. Types of reamers (straight teeth or helical teeth).	7 hrs Theory:	 Machines Drill chuck with Key Machine Vice 	Mechanical Workshop

	 Observe personal and workplace safety. Clamp work-piece in the vice properly. Select reamer according to hole size and drawing requirements Set reamer in the drill chuck according to procedure. Use lubricants during reaming for smooth cutting. Ensure proper alignment of the reamer during operations. 	 Method of setting reamer in the drill chuck. Importance of alignment of the reamer during operations. Clamping Devices 	5hrs Practical: 2hrs	 Marking Tools Measuring Tools Drill Sleeve and Socket Personal Protective Equipment Counter drill Cutting oil
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Module 06: Perform Shaper, Planar and Slotter Machining Operations

Objective of the module: The aim of this module to covers the skills and knowledge required to produce a squared shape work piece, Produce V shaped work piece, machining a Rack Gear, T-slot Machining, Machining Irregular Surfaces, Machining External Keyways and Machining internal Keyways

Duration:	30hours Theory:	20 hours Practical: 10 ho	urs		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Produce a squared shape work piece	 The trainee will be able to: 1. Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident. 2. Dial the machine vice according to job requirement. 3. Select point cutting tool and set machine as per requirements. 4. Mount cutting tool and work piece in the machine. 5. Check quality of the component at suitable intervals. 6. Shut down the machine at safe 	 safety hazards related with the shaper machine operations. Types of Shaper Machine Types Planar Machine Types of Slotter Machine Difference Between Shaper Planar and Slotter Machine Dial indicator Measuring Tools Cutting Tools Cutting Tools Tri Square Bevel protector. Speed and Feed for Shaper, Planar And Slotter Machine. 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Shaper, Planar or Slotter Machine Vice Tri square Vernier Caliper Dial indicator with magnet stand Point cutting tools Personal Protective Equipment Bevel protector 	Class room Mechanical Workshop

	position after				
	finishing the work				
LU2. Produce V shaped work piece	 The trainee will be able to: 1. Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident. 2. Dial the machine vice according to job requirement. 3. Select point cutting tool and set machine according to job requirements. 4. Mount cutting tool and work piece in the machine. 5. Check quality of the component at suitable intervals. 6. Shut down the machine in safe position after finishing the work 	 Safety hazards related with the shaper machine operations. Types of Shaper Machine Types Planar Machine Types of Slotter Machine Difference Between Shaper Planar and Slotter Machine Dial indicator Measuring Tools Cutting Tools Cutting Tools Tri Square Bevel protector. 11. V-Shape cutting procedure. 	Total: 7hrs Theory: 5hrs Practical: 2 hrs	 Shaper, Planar or Slotter Machine Vice Tri square Vernier Calliper Dial indicator with magnet stand Point cutting tools Personal Protective Equipment Bevel protector 	Class room Mechanical Workshop

	The trainee will be	1. Safety hazards related with the	Total	Shaper,	Class room
LU3. Machining a Rack Gear	 The trainee will be able to: 1. Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident. 2. Dial the machine vice according to job requirement. 3. Select point cutting tool and set 	 Safety hazards related with the shaper machine operations. Types of Shaper Machine. Types Planar Machine Types of Slotter Machine Difference Between Shaper Planar and Slotter Machine Dial indicator Measuring Tools Cutting Tools Cutting Tools Tri Square Bevel protector. Gears Types Rack And Pinion 	Total 7 hrs Theory: 5hrs Practical: 2hrs	 Shaper, Planar or Slotter Machine Vice Tri square Vernier Calliper Dial indicator with magnet stand Point cutting tools Personal Protective Equipment Bevel protector 	Class room Mechanical Workshop
	 to job requirements. 4. Mount cutting tool and work piece in the machine. 5. Set the job/Tool Movement According to specified speed 6. Check quality of the component at suitable intervals. 				

LU4. T-slot Machining	 7. Shut down the machine in safe position after finishing the work The trainee will be able to: 1. Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident. 2. Dial the machine vice according to job requirement. 3. Select point cutting tool and set machine according to job requirements. 4. Mount cutting tool and work piece in the machine. 5. Check quality of the component at suitable intervals 	 Safety hazards related with the shaper machine operations. Types of Shaper Machine. Types Planar Machine Types of Slotter Machine Difference Between Shaper Planar and Slotter Machine Dial indicator Measuring Tools Cutting Tools Tri Square Bevel protector. T-Slot 	Total: 9hrs Theory: 5 hrs Practical: 4 hrs	 Shaper, Planar or Slotter Machine Vice Tri square Vernier Calliper Dial indicator with magnet stand Point cutting tools Personal Protective Equipment Bevel protector 	Class room Mechanical Workshop
	component at suitable intervals. 6. Shut down the				

LU5.Machining Irregular SurfacesThe trainee will be able to:1.Safety hazards related with the shaper machine operations.•Shaper, Planar or SlotterClass room MechanicalLU5.Machining Irregular Surfaces1.Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident.1.Safety hazards related with the shaper machine operations.•Shaper, Planar or SlotterClass room Mechanical WorkshopLU5.Machining Irregular Surfaces1.Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident.1.Safety hazards related with the shaper machine operations.•Shaper, Planar or Slotter •Class room Mechanical WorkshopLU5.Machining Irregular Surfaces1.Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident.1.Safety hazards related with the shaper machine•Shaper, Planar or Slotter •Class room Mechanical WorkshopLU5.Machining requirement.1.Identify safety steps to avoid any tool and set machine according to job requirements.1.Safety hazards related with the shaper planar Machine•Point cutting tools •Personal Protector4.Mount cutting tool and work piece in1.Bevel protector.•Point cutting tools ••Identify safety ••4.Mount cuttin		machine in safe position after			
the machine. 5. Use Different feed	5	 position after finishing the work The trainee will be able to: 1. Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident. 2. Dial the machine vice according to job requirement. 3. Select point cutting tool and set machine according to job requirements. 4. Mount cutting tool and work piece in the machine. 	 shaper machine operations. 2. Types of Shaper Machine. 3. Types Planar Machine 4. Types of Slotter Machine 5. Difference Between Shaper Planar and Slotter Machine 6. Dial indicator 7. Measuring Tools 8. Cutting Tools 9. Tri Square 	 Planar or Slotter Machine Vice Tri square Vernier Calliper Dial indicator with magnet stand Point cutting tools Personal Protective Equipment Bevel 	Mechanical

	 according to given drawing 6. Check quality of the component at suitable intervals. 7. P6. Shut down the machine in safe position after finishing the work The trainee will be 	 Safety hazards related with the 	• Shaper,	Class room
LU6. Machining External Keyways	 able to: Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident. Dial the machine vice according to job requirement. Select point cutting tool and set machine according to job requirements. Mount cutting tool and work piece in 	 shaper machine operations. Types of Shaper Machine. Types Planar Machine Types of Slotter Machine Difference Between Shaper Planar and Slotter Machine Dial indicator Measuring Tools Cutting Tools Tri Square Bevel protector. Keyways 	 Planar or Slotter Machine Vice Tri square Vernier Calliper Dial indicator with magnet stand Point cutting tools Personal Protective Equipment Bevel protector 	Mechanical

	 the machine. 5. Check quality of the component at suitable intervals. 6. Shut down the machine in safe position after finishing the work The trainee will be able to: 	 Safety hazards related with the shaper machine operations. 	• Shaper, Planar or	Class room
LU7. Machining internal Keyways	 Identify safety hazards related with shaping operations and take appropriate steps to avoid any injury or accident. Dial the machine vice according to job requirement. Select point cutting tool and set machine according to job requirements. Mount cutting tool and work piece in 	 shaper machine operations. 2. Types of Shaper Machine. 3. Types Planar Machine 4. Types of Slotter Machine 5. Difference Between Shaper Planar and Slotter Machine 6. Dial indicator 7. Measuring Tools 8. Cutting Tools 9. Tri Square 10. Bevel protector. Keyways 	 Slotter Machine Vice Tri square Vernier Calliper Dial indicator with magnet stand Point cutting tools Personal Protective Equipment Bevel protector 	Mechanical Workshop

the machine.
5. Check quality of the
component at
suitable intervals.
6. Shut down the
machine in safe
position after
finishing the work

Module 07: Perform Milling Operations

Objective of the module: The aim of this module to covers the the skills and knowledge required to Prepare Blank for Generating the Gear, Select Tools and Equipment for Gear Cutting, Produce a square shaped work piece, Generate spur gear (Direct Indexing) On Milling Machine, Generate spur gear (Differential Indexing) On Milling Machine, Generate Helical Gear On Milling Machine, Perform slotting or grooving on work piece, Perform drilling or boring using milling machine, Milling a T slot, Bevel gear cutting on milling machine, Practice of spur rack cutting and Practice of helical rack cutting.

Duration:	30hours Theory	20 hours Practical: 10 ho	urs		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
Cu1. Produce a square shaped work piece	 The trainee will be able to: 1. Identify safety hazards related with milling operations and take appropriate steps to avoid any injury or accident. 	 Milling Operations Milling tools Dial indicator Filing Finishing Arbor Feed Speed 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Milling Machine Milling Cutters Milling Attachments 	Class room Mechanical Workshop

	 Dial the machine vice according to job requirement. Select cutters and set machine as per requirements. Mount cutters and work piece in the machine. Produce a part matching the process plan and the part print specifications. Check quality of the component at suitable intervals. Shut down the machine at safe position after 				
	finishing the work				
Cu2. Perform slotting or grooving on work piece	 The trainee will be able to: 1. Identify safety hazards related with milling operations and 	 Slotting Cutters Milling Operations 	Total: 7hrs Theory: 5hrs	 Milling Machine Gear Cutters Milling Attachments Indexing Head. Measuring Tools 	Class room Mechanical Workshop

	take appropriate	Practical:	Computer system
	steps to avoid any	2 hrs	PPEs (Safety
	injury or accident.		glasses, Ear
2	2. Set the work piece		muffs/ear plugs,
	in machine vice		Protective Gloves,
	according to		Cap, Safety shoes
	procedure.		etc.)
3	3. Select the		
	appropriate cutter		
	as per		
	specifications.		
4	I. Adjust the milling		
	cutter for slotting		
	and grooving.		
5	5. Determine the		
	touching point of		
	the work piece.		
6	5. Produce slotting or		
	grooving on the		
	workpiece to the		
	required quality.		
7	7. Check quality of		
	the component at		
	suitable intervals.		
8	3. Shut down the		
	machine at safe		

	position after finishing the work. 9. Observe personal and workplace safety at all time.				
Cu3. Perform drilling or boring using milling machine	 The trainee will be able to: 1. Identify safety hazards related with milling operations and take appropriate steps to avoid any injury or accident. 2. Select drill or boring tools according to drawings. 3. Mount and set the required work-holding devices, work piece and cutting tools. 4. Adjust the RPM of machine according to the standard 	 Drilling Boring 	Total 7 hrs Theory: 5hrs Practical: 2hrs	 Milling Machine Gear Cutters Milling Attachments Indexing Head. Measuring Tools 	Class room Mechanical Workshop

	 chart. 5. Perform the boring operation according to the drawing. 6. Check quality of the component produced at different intervals. 7. Shut down the machine at safe position after finishing the work. 8. Observe personal and workplace safety at all time. 				
Cu4. Milling a T slot	 The trainee will be able to: 1. Layout position of a T slot. 2. Square vertical milling machine with machine table. 3. Mount work in milling machine. 4. Machine the center 	 T-Slot Cutting Speed Feed Cutting tool 	Total: 9hrs Theory: 5 hrs Practical: 4 hrs	 Milling Machine Gear Cutters Milling Attachments Indexing Head. Measuring Tools 	Class room Mechanical Workshop

	 slot to proper depth of T slot by end mill. 5. Remove end mill and mount proper t slot cutter. 6. Machine lower part of the slot. The trainee will be 	1. Helical Gear	Milling Machine	Class room
Cu5. Generate Helical Gear On Milling Machine.	 able to: 1. Select a indexing plate to machine a helical gear on a manual machine, 2. Mount gear set to engage lead screw and indexing head spindle 3. Centre indexing head astock. 4. Fix indexing head and its tail stock. 5. Adjust speed feed and direction of the 	 Indexing Gear Cutters Mandrel Indexing Head Gear Calculation 		Mechanical Workshop

cutter.
6. Mount Gear blank
on mandrel.
7. Hold one side of
mandrel on chuck
of indexing head
and other side in
tail stock
8. Start machine and
carry out cutter at
zero point
vertically.
9. Carry out cutter at
zero point
horizontally.
10. Apply depth for
rough cut and
engage machine
automatically in
longitudinal
direction
11. Move table back at
zero point.
12. Apply full depth for
final cut and
engage machine

	automatically in forward direction. 13. Repeat the process simultaneously until tooth is obtained.			
Cu6. Generate spur gear On Milling Machine.	 The trainee will be able to: 1. Select gear cutter and indexing plate on a milling machine 2. Mount indexing plate on indexing plate on indexing head. 3. Centre indexing head and its tailstock. 4. Fix indexing head and tail stock on milling table. 5. ENGAGE worm shaft from worm wheel 6. Adjust speed feed 	 Super Gear Indexing Gear Cutters Mandrel Indexing Head Gear Calculation 	 Milling Machine Gear Cutters Milling Attachments Indexing Head. Measuring Tools 	Class room Mechanical Workshop

and direction of the
cutter.
7. Mount Gear blank
on mandrel.
8. Hold one side of
mandrel on chuck
of indexing head
and other side in
tail stock
9. Start machine and
carry out cutter at
zero point
vertically.
10. Carry out cutter at
zero point
horizontally.
11. Apply depth for
rough cut and
engage machine
automatically in
longitudinal
direction
12. Move table back at
zero point.
13. Apply full depth for
final cut and

engage mach	ine		
automatically	in		
forward direct	ion.		
14. Repeat the			
process			
simultaneous	у		
until tooth is			
obtained.			

Raw material Inspector

Module 1: Carry out inspection and receiving of raw material

Objective of the module: The aim of this module to get knowledge, skills and understanding of supplier documentation, unloading of raw material, conformance of raw material and receiving log.

Duration:	30hours Theory	: 9 hours Practical : 2	1 hours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1: Maintain receiving log	 The trainee will be able to: 8. Check received date 9. Check PO number 10. Check description 11. Check weight in 	 Define relevant legislation, regulations and codes Describe receiving log Practical Activity: Make a raw material receiving log for particular raw material. 	Theory:2 hrsPractical:3 hrs	 Material handling equipment Check sheet Log book 	Work Shop

Curriculum _ (Level 2)

kg 12. Check lot num 13. Check quantity received 14. Check shipme supplier 15. Check shipme carrier	nt			
LU2: Arrange unloading of raw materialThe trainee will be able to: 7. Identify raw material requir specific unloading procedures.8. Unload raw material using manual handli or appropriate lifting equipme9. Process carrie or supplier documentation according to standard operating	 ang equipment. Types of material handling equipment Understand SOP. Practical Activity: Identify which type of material handling equipments are required to unload different raw material. 	Total:7hrsTheory:2 hrsPractical:3 hrs	 Material handling equipment Check sheet Log book 	Work Shop

	procedures.				
LU3: Confirm the quality and quantity of received raw material	 The trainee will be able to: 7. Verify quantity of raw material as per SOP according to type of raw material. 8. Check quality of raw material as per SOP according to type of raw material. 9. Identify incorrect and damaged raw material 10. Carry out appropriate action according to standard operating procedures. 11. Generate store receiving receipt as per SOP 	 Describe SOP's SOP's to check quality of raw material Practical Activity: Check the quality and quantity of given raw material as per the given SOP. 	Total 7 hrs Theory: 2 hrs Practical: 3 hrs	 Material handling equipment Check sheet Log book 	Work Shop
LU4: Store received raw materials	The trainee will beable to:12. Prepare	 Describe inventory Types of inventory Inventory Replenishment Practical Activity: 	Total: 9hrs Theory:	 Material handling equipment Check sheet 	Work Shop

material for		3 hrs	Log boo	ok	
storage	Generate inventory replenishment report for a given	Practical:			
according to	data of raw material.	3 hrs			
standard					
operating					
procedures.					
13. Apply signs,					
codes or labels					
according to					
standard					
operating					
procedures.					
14. Complete					
inventory records					
documentation					
15. Identify storage					
location					
16. Store raw					
material in					
correct location					
using appropriate					
materials					
handling					
techniques					
17. Prepare report					
for record					

circulate to		
concerned		
department.		

Module 2: Perform Raw Material Sampling

Objective of the module: The aim of this module to get knowledge, skills and understanding sampling of metal scrap, alloys, molding material, refractory material for lining and documentation for inspection

Duration:	30hours Theory	: 20 hours Practical : 10 ho	ours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1: Carry out sampling of metal scrap	 The trainee will be able to: 1. Collect random samples for testing from raw material 2. Deliver sample to laboratories 3. Sort various metal scrap as per requirement 4. Stack conformed metal scrap as per requirement 5. Provide required metal scrap to melting technician 6. Prepare report for record keeping and circulate to concerned 	 Define sampling Describe various sampling techniques Describe random sampling Define metal scrap Practical Activity: 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	Check sheet	Work Shop

	department				
LU2: Carry out sampling of alloying materials	 The trainee will be able to: 1. Collect random samples of alloying materials for testing 2. Deliver samples to laboratories 3. Sort Ferrous and non-ferrous alloys as per the requirement 4. Stack conformed Ferrous and non-ferrous alloys as per the requirement 5. Provide required 	Define ferrous and non- ferrous alloys	Total: 7hrs Theory: 5hrs Practical: 2 hrs	Check sheet	Work Shop
LU3: Perform	Ferrous and non- ferrous alloys to melting section The trainee will be	Explain molding materials	Total	Check sheet	Work Shop
sampling of molding materials	able to:1. Collect random		7 hrs Theory:		

	samples for testing	5hrs	
	as per requirement	Practical:	
2.	Deliver samples to	2hrs	
	laboratories	21110	
3.	Sort various		
	molding		
	materials(silica		
	sand, molasses,		
	sodium silicate,		
	mold coating and		
	Co2 gas) as per		
	the requirement		
4.	Stack conformed		
	molding materials		
	as per requirement		
5.	Provide required		
	molding materials to appropriate		
	personnel.		
6.	Prepare report for		
	record keeping and		
	circulate to		
	concerned		
	department		

LU4: Perform		rainee will be	•	Define refractory	/ materials	Total:	•	Check sheet	Work Shop
sampling of	able t	o:		for lining		9hrs			
refractory material for	1.	Collect random				Theory:			
lining		samples for				5 hrs			
		testing as per							
		requirement				Practical:			
	2.	Deliver sample				4 hrs			
		to laboratories							
	3.	Sort various							
		refractory							
		material for							
		lining (basic							
		lining and							
		acidic lining,							
		refractory							
		bricks, tundish							
		refractory							
		blocks,							
		refractory							
		nozzles,) as							
		per the							
		requirement							
	4.	Stack							
		refractory							
		conformed							
		materials as							

	per requirement 5. Provide required refractory material for lining to appropriate personnel. 6. Prepare report for record keeping and circulate to concerned department			
LU5: Complete documentation for inspection	The trainee will be able to: 1. Compile reports of raw material 2. Compile reports of conformance 3. Compile reports of non- conformance 4. Compile ledger books regarding consumption	 Define conformance Define non- conformance Define conformance report Define non- conformance reports 	Check sheet	Work Shop

5.	Provide		
	reports to		
	supervisor		
6.	Prepare		
	weekly/monthl		
	y report for		
	record keeping		
	and circulate		
	to reporting		
	officer		

Assistant Molder

Module 1: Prepare sand mold for casting

Objective of the module: This module covers the skills and knowledge required to basic moulding with two-piece pattern in sand molding for metal casting process.

Duration:	30hours Theory	: 20 hours Practical: 10 h	nours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1: Prepare sand for molding	 The trainee will be able to: 1. Prepare green sand by using sieve sand with riddle 2. Add additives as per requirements (Binders, Bentonite, Coal dust) 3. Sprinkle Water as required 4. Perform mixing of sand with hand tools or in Muller mixer machine 	 Understanding of Basic Molding Types of Basic molding Properties of green sand Understanding of Molding Accessories Cleaning process 	Total:7hrs Theory: 5 hrs Practical: 2hrs	 Shovel Riddle Lifter Sand Water Molding Box 	Class room / Workshop
LU2: Produce mold by hand	The trainee will be able to:		Total:	Shovel	

off bar		
12. Make vents for		
gas escaping with		
vent wire at		
appropriate place.		
13. Remove cope		
part and make		
pouring gate with		
gate cutter.		
14. Make cavity by		
drawing out pattern		
halves politely.		
15. Repair mold as		
required		
16. Place cope		
with locating plug		

Modules

Module 2: Perform core making

Duration:

30hours

Theory:

Objective of the module: This module covers the skills and knowledge required to Practice of making round core, Practice of making half core and Practice of baking and assembling half core.

20 hours

Practical:

10 hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1: Prepare sand for core making	 The trainee will be able to: 1. Prepare core sand by using sieve with riddle 2. Add additives and water as per requirements 3. Perform mixing of sand with hand tool or in Muller mixer machine 	 Preparation of core Types of core Properties of molasses sand Types of core venting Steps for core making Methods of supporting core Core making accessories 	Total:7hrs Theory: 5 hrs Practical: 2hrs	 Molding tools Split box core sand Molding tools Split box Left and right hand core box. Two halves of core 	Class room / Workshop
LU2: Develop round core pattern	 The trainee will be able to: 1. Mix riddle sand with molasses as per required and heat to attain molasses sand properties 2. Fill split box with 	 Round Core Types of core venting Steps for round core making Methods of supporting round core Round core making accessories 	Total: 7hrs Theory: 5hrs Practical:	 Molding tools Split box core sand Molding tools Split box Left and right hand core box. Two halves of 	Class room / Workshop

core sand. 3. Ram core and do venting. 4. Remove clamp and split core box. LU3: Perform baking of core The trainee will be able to: 1. Connect batch type core baking oven with electricity. • Demonstrate making of Core 2. Set core on core plate and place it oven. • Demonstrate steps for brow oven. 3. Set heating temperature. • Core making accessories 4. Draw out core from oven • Core making accessories	re • Ma 9 • Sp aking • co • Ma • bo • Le • ha • bo • Tv	wo halves of pre
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Assistant Caster

Module 1: Maintain Safe Work Environment

Objective of the module: This module covers the skills and knowledge required to identify the risks at work place, create a safe and friendly work place and ensure equipment sorting.

Duration:	30hours	Theory:	20 hours	Practical:	10 hours
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Learning Learning Unit Outcomes	Learning Elements	Duration	Materials Required	Learning Place
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LU1: Identify Hazards at Workplace	 The trainee will be able to: 16. Identify activities which can cause potential injury 17. Identify areas in the plant which are potentially hazardous 18. Conduct regular checks with support of the maintenance team 19. Identify potential hazards due to wear and tear of machine 20. Inform the concerned authorities about the potential risks 21. Create awareness amongst other by sharing information on the identified risks 	 Labels , signs & colors used as indicators How to sort and store various types of tools, equipment, material etc. To identify various types of waste products Understand the impact of waste/ dirt/ dust/unwanted substances on the process Best ways of cleaning & waste disposal Understand the importance of standardization in processes 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Layout tools Steel-toed footwear Hard hat Safety gloves Appropriate safety glasses Fall protection, and other applicable PPE Site emergency response plan Fire extinguishers 	Class room / Lab
LU2: Create a safe and friendly work place	The trainee will be able to: 10.Follow Safety,	 Basic 5S procedures Know various types 5S practices followed in various areas 	Total: 7hrs Theory:	 Layout tools Steel-toed footwear Hard hat 	Class room / Lab

LU3: Ensure	Health and Environment related practices developed by the organization 11. Ensure relevant safety signs are placed on the shop floor 12. Operate the machine using the recommended Personal Protective Equipment (PPE) at workplace 13. Maintain a clean and safe working environment near work place 14. Attend all safety and fire drills to be self aware of safety hazards 15. Ensure that the waste material is kept in the designated area	 Understand the 5S checklists provided in the department/ team Skills to identify useful & non useful items Labels , signs & colours used as indicators How to sort and store various types of tools, equipment, material etc. To identify various types of waste products Understand the importance of standardization in processes 	5hrs Practical: 2 hrs	 Safety gloves Appropriate safety glasses Fall protection, and other applicable PPE Site emergency response plan Fire extinguishers 	Class room / Lab
equipment sorting	able to: 1. Sort tools/ equipment/ parts in designated area	 Labels , signs & colours used as indicators How to sort and store various types of tools, equipment, material etc. To identify various types of 	7 hrs Theory: 5hrs	 Steel-toed footwear Hard hat Safety gloves Appropriate 	

as per work instructions 2. Segregate items which are labeled as red tag items for process area 3. Stack various types of boxes and containers as per the size/ utility to avoid any fall of items/ breakage 4. Return extra material and tools to designated sections 5. Follow the floor markings/ area markings used for demarcating various sections in plant as per standards	 waste products Understand the impact of waste/ dirt/ dust/unwanted substances on the processs Understand the importance of standardization in processes 	Practical: 2hrs	 safety glasses Fall protection, and other applicable PPE Site emergency response plan Fire extinguishers
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Modules

Module 2: Perform Sand Casting

Objective of the module: This module covers the skills and knowledge required to Read and Understand to determine sand casting requirements, Check the operations of equipment, Perform sand casting process, Monitor casting process parameters, Perform visual inspection to finish casting.

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place	
LU1: Identify sand casting requirements	 The trainee will be able to: 1. Identify casting process for completing the work order 2. Identify various casting parameters like temperature, pouring speed before starting the process 3. Identify the equipment availability as per requirement 	 Types of sand Types of casting Different parameters related to casting process Equipment and tools used for casting process 	Total:7hrs Theory: 5 hrs Practical: 3 hrs	 Crucible ring Tongs Personal protection gears Refractory bricks Pouring Ladles Transfer ladles Lid pole Ladle Pre Heater Overhead Chain Conveyer Iron rods 	Class room / Workshop	
LU2: Perform pre-casting	The trainee will be able to:	 Types of casting operations Different raw materials used in casting operations 	Total: 7hrs	Crucible ringTongs	Class room / Workshop	

Duration: 20 hours Theory: 20 hours Practical: 10 hours

operations	 Check the tilting operation of casting ladles Set casting parameters as per requirement Ensure melt is ready for casting Perform pre- heating of the molds Perform pre- heating of the ladle 	 Furnace operation, melting process, charging method Effect of operators work on casting quality at in house and at customers 	Theory: 5hrs Practical: 2 hrs	 Personal protection gears Refractory bricks Pouring Ladles Transfer ladles Lid pole Refractory Lined 150 kg Teapot Ladle With Handler Ladle Pre Heater Overhead Chain Conveyer Iron rods 	
LU3: Perform sand casting process	 The trainee will be able to: 1. Position the ladle in line with molds as per standard 2. Tilt the ladle to pour melt into the molds 3. Perform uninterrupted pouring during casting 4. Maintain down sprue level 	 Types of sand casting process Different raw materials used in the melt shop and casting process Furnace operation, melting process, charging method Handling hot liquid iron, furnace lining process and control Metallurgical properties of the metal used in the process Effect of operators work on casting quality at in house and at customers 	Total 7 hrs Theory: 5hrs Practical: 2hrs	 Crucible ring Tongs Personal protection gears Refractory bricks Pouring Ladles Transfer ladles Lid pole Refractory Lined 150 kg Teapot Ladle 	Class room / Workshop

LU4: Monitor	during pouring as per SOPs 5. Ensure metal stream inoculation for each mold The trainee will be	 Casting defects and how they 	Total	With Handler Ladle Pre Heater Overhead Chain Conveyer Iron rods 	Class room /
casting process parameters	 able to: 1. Measure casting temperature if required to prevent deviation from desired specifications 2. Analyze any irregularity in the process to take preventive steps 3. Minimize metal spillage in the work area 	 are generated, how they can be prevented, Different raw materials, ferrous alloys and consumables used in the melt shop Furnace operation, melting process, charging method Handling hot liquid iron, furnace lining process and control 	7 hrs Theory: 5hrs Practical: 2hrs	 Tongs Personal protection gears Refractory bricks Pouring Ladles Transfer ladles Lid pole Refractory Lined 150 kg Teapot Ladle With Handler Ladle Pre Heater Overhead Chain Conveyer Iron rods 	Workshop
LU5: Perform post casting operations	The trainee will be able to:1. Shake out casting from molds	 Handling hot liquid iron, furnace lining process and control Metallurgical properties of the metal used in the process Effect of operators work on 	Total 7 hrs Theory: 5hrs	 Crucible ring Tongs Personal protection gears Refractory 	

 2. Inspect the final metal casting as prescribed in work order 3. Send the casting for further processing in terms of chipping, fettling, wedge cutting etc. 	casting quality at in house and at customers	Practical: 2hrs	bricks Pouring Ladles Transfer ladles Lid pole Refractory Lined 150 kg Teapot Ladle With Handler Ladle Pre Heater Overhead Chain

Module 3: Perform Gravity Die Casting

Objective of the module: This module covers the skills and knowledge required to Read and Understand to prepare equipment for casting, Carry out manual pouring, Remove extra materials, and clean die after casting.

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1: Prepare equipment for casting	 The trainee will be able to: 1. Mix die coat in correct proportion. 2. Maintain die temperatures at the correct level. 3. Use appropriate safety clothing and apparatus 4. Apply die coat in correct sequence according to standard operating procedures. 5. Place die correctly on machine 6. Handle closing of die correctly. 7. Attach clamps as 	 Correct identification of die coat materials correct proportions and consistency of die coats correct identification of die coat materials Procedures for raising the temperature of the die to the correct level and maintaining the required temperature Use and application of personal protective equipment Safe work practices and procedures 	Total:7hrs Theory: 5 hrs Practical: 4 hrs	 Dies/Molds Die coats Temperature sensors Tongs Personal protection gears Pouring Ladles Transfer ladles Overhead Chain Conveyer Shot blaster PPE 	Class room / Workshop

Duration: 30hours Theory: 20 hours Practical: 10 hours

LU2: Carry out manual pouring LU3: Remove	 per requirement 8. Attach air-cooling to the die as specified if required. The trainee will be able to: 1. Select appropriate pouring tool 2. Take melt from furnace 3. Pour melt in die while ensuring the minimal porosity and lamination. 4. Make allowance for adequate cooling time 5. Pour at a continuous and appropriate rate during filling. 6. Monitor die coating condition 7. Re-spray die coat as required 	 Procedures for raising the temperature of the die to the correct level and maintaining the required temperature Procedures to be followed when pouring molten metal to produce sound castings Causes of defects in castings Curing times for castings of various volumes and materials Timing of die coat application and quantity of die coat to be used for different applications Correct procedures for removing castings from the die and storing of castings Use and application of personal protective equipment safe work practices and procedures 	Total: 7hrs Theory: 5hrs Practical: 2 hrs	 Dies/Molds Flask die coats temperature sensors Tongs Personal protection gears Pouring Ladles Transfer ladles Overhead Chain Conveyer PPE PPE 	Class room / Workshop
extra materials	 able to: 1. Remove cast parts from die 2. Store parts in a manner that 	 Procedures to be followed post melting Causes of defects in castings Curing times for castings of various volumes and materials Correct procedures for 	7 hrs Theory: 5hrs	 Dies/Molds Flask die coats temperature sensors Tongs 	Workshop

	minimises damage 3. Remove flash from the die surface.	 removing castings from the die and storing of castings Use and application of personal protective equipment Safe work practices and procedures 	Practical: 2hrs	 Personal protection gears Pouring Ladles Transfer ladles PPE 	
LU4: Clean die after casting	 The trainee will be able to: 1. Operate shot blaster in safe manner according to standard 2. Apply remedial action as required to standard operating procedures. 3. Dross / De-gas furnace to standard operating procedures. 4. Clean work area of coating 5. Clean shot residue to appropriate standard. 	 Correct procedures for cleaning of castings after removing from the die Storing of castings Die condition and need for shot blasting Shot blaster operating procedures Use and application of personal protective equipment Safe work practices and procedures 	Total 7 hrs Theory: 5hrs Practical: 2hrs	 Dies/Molds Flask die coats temperature sensors Tongs Personal protection gears Pouring Ladles Transfer ladles Overhead Chain Conveyer Shot blaster PPE 	Class room / Workshop

Fettling Operator

Module 1: Fettle and trim metal Casting

Objective of the module: This module covers the skills and knowledge required to Read and understand to carry out safety practices for fettling operations, Select correct tool and equipment and fettle excess particle from casted part.

Duration:	30hours Theory	: 20 hours Practical: 10 ho	urs		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Carry out safety practices for fettling operations.	 The trainee will be able to: 1. Ensure personal protective equipment(PPE) as per job requirement 2. Handle cast part as per SOP 3. Maintain balance position of cast part during lifting to avoid any 	 Handling and storage requirements Use and application of personal protective equipment Safe work practices and procedures Hazards and control measures associated with fettling and trimming metal castings/forgings 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	• PPE	Class room / Workshop

Duration: 20h Theory 20 h **Proctical:** 10 h

	incident			
	 Ensure safe workplace for fettling process 			
		Accept/reject/rework criteria	Total:	Hand tools Class room /
	The trainee will be	Fettling requirements	7hrs	(Dedicated Workshop
	able to:	Fettling tools	Theory:	tools for
		Fettling standards	5hrs	fettling and
	Select appropriate		Practical:	trimming:
	hand held tools			files,
	and power tools	ľ	2 hrs	chisels,
	for removing			hammers
	excess material			etc.)
LU2. Select correct tool	from casting			Power tools
and	Select appropriate			(Saws,
equipment	repairing tool			croppers,
	Select appropriate			grinding
	hand and power			disks/belts
	tool for cutting and			(including
	grinding			grades),
	Identify			swing and
	appropriate equipment for			pedestal
	surface cleaning.			grinders
				etc.)
LU3. Fettle excess	The trainee will be	Fettling Tools	Total	Hand tools Class room /
metal from	able to:	 Excess metals suitable for 	7 hrs	(Dedicated Workshop
cast part				tools for

1.	Perform visual	recycling	Theor	y:	fettling and	
	inspection to		5hrs		trimming:	
	identify excess		Practi	ical:	files,	
	material for		2hrs		chisels,	
	removal process		21113		hammers	
2.	Mark excess				etc.)	
	material area for				• Power tools	
	removal process				(Saws,	
3.	Fettle excess				croppers,	
	metal (runners,				grinding	
	risers and				disks/belts	
	flashing) as per				(including	
	standard operating				grades),	
	procedures.				swing and	
4.	Verify the required				pedestal	
	specification after				grinders	
	fettling process of				etc.)	
	excess metal					
5.	Record and report the casting defects as per standard operating procedures.					

Module 2: Perform surface cleaning by sand blasting

Objective of the module: This module covers the skills and knowledge required to determine job requirements, set up equipment and prepare surface using abrasive blasting.

Duration:	30hours Theory:	20 hours Practical: 10 ho	ours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Determine job cleaning requirements	 The trainee will be able to: 1. Determine work requirements from job sheet, instructions or other predetermined specifications in accordance with standard operating procedures. 2. Identify appropriate abrasive blasting 	 Process for undertaking pre- operational checks Reason for selecting the chosen sequence of operations 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	Blasting equipment (Electric and diesel compressors, blast pots, blast rooms, centrifugal blast machines, water pressure washers to 35,000 kpa, air hoses and nozzles, and specified hand and power	Class room / Workshop

	process, equipment and blasting media to meet job specification. 3. Prepare work site for surface cleaning activities The trainee will be able to:	Blasting equipment and media	Total:7hrs Theory:	tools, etc.) Blasting media (Abrasives,	Class room / Workshop
LU2. Set up equipment	 Arrange appropriate equipment and related consumables Set up equipment in accordance with manufactures specifications and standard operating procedures. Select correct rust inhibitor for sand blasting as 		5 hrs Practical: 2 hrs	(Abrasives, shot, glass beads, sand, steel shot, garnet, and other mediums accepted by industry and all regulatory bodies)	

LU3. Perform surface cleaning LU3. Pictor surface cleaning LU3. Pictor surface cleaning LU3. Pictor surface cleaning LU3. Pictor surface cleaning LU3. Pictor surface cleaning LU3. Pictor surface surface cleaning LU3. Pictor surface surface surface surface surface surface surface surface surface surface surface surface surface surface surface surface surface surfac	 Procedures or using abrasive blasting equipment Procedures for abrasive media disposal Procedures for maintaining and storing blasting equipment 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Rust inhibitor Blasting equipment (Electric and diesel compressor s, blast pots, blast rooms, centrifugal blast machines, water pressure washers to 35,000 kpa, air hoses and nozzles, 	Class room / Workshop
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	 procedures. 5. Undertake emergency shut- down procedures 6. Remove and clean specimen 7. Clean blasting equipment 			and specified hand and power tools, etc.)	
LU4. Inspect specimen	 The trainee will be able to: 1. Inspect specimen in accordance with requirement 2. Record casting defect after cleaning operation and report in accordance with standard operating procedures. 3. Record all post operation results 	 Recording/reporting procedures; faulty equipment Checking prepared surfaces Rectification techniques Safe work practices and procedures Hazards and control measures related to abrasive blasting 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	Inspection tools	Class room / Workshop

Module 3: Perform Shot blasting

Objective of the module: This module covers the skills and knowledge required to Identify shot blasting equipment, Shot blasting equipment, Shot blast the floor and Clean-up work area and tool.

Duration:	30hours Theory:	20 hours Practical: 10 ho	ours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1: Identify shot blasting equipment	The trainee will be able to: 1. Comply with applicable legislative , OHS and organisational requirements relevant to the use of shot blasting	 State or Territory OHS legislation, regulations, standards and codes of practice relevant to shot blasting organizational and site standards, requirements, policies and procedures for the use of shot blasting equipment 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Types of shot blasting equipment 	Class room / Workshop

LU2: Perform shot blasting process	 equipment Select shot blasting equipment and shot size consistent with the needs of the job Check shot blasting equipment for serviceability and safety Recognise sources of power supply The trainee will be able to: Identify shot media in accordance with standard 	 types of shot blasters and procedures for their safe use, operation and maintenance shot blaster attachments, their uses, limitations and maintenance requirements 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Sources of power supply Attachments 	Class room / Workshop
blasting process	standard operating procedures. 2. Set air pressure as per	 characteristics, uses and limitations of the available shot sizes 			

	 requirement 3. Place sample in chamber 4. Operate blasting equipment in accordance with standard operating procedures. 5. Undertake emergency shut-down procedures 6. Remove and clean specimen 7. Clean blasting equipment 				
LU 3: Inspect Specimen	 The trainee will be able to: 1. Inspect specimen in accordance with requirement 2. Record casting defect after cleaning operation and report in accordance with 	 environmental protection requirements established communication channels and protocols problem identification and resolution 	Total:7hrs Theory: 5 hrs Practical: 2 hrs	 Fittings and fixtures Personal protective equipment 	Class room / Workshop

standard operating		
procedures. 3. Record all post		
operation results		

Module 4: Perform cutting and grinding operation

Objective of the module: This module covers the skills and knowledge required to identify and use tools required for cutting and grinding operations.

Duratio n:	30hour Theo s :	•	ours		
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learnin g Place
LU 1: Carry out Sawing	The trainee will be able to: 1. Mark the job according to given drawing 2. Select appropriat e blade according to job requireme nt 3. Set blade in frame of hacksaw as per procedure 4. Ensure the work piece is clamped firmly and	 Describe basic measurement Describe types of hacksaw frames Describe basic measuring /Marking /cutting tools Describe clamping/holding methods Define methods and techniques of sawing. 	Total:7hr s Theory: 5 hrs Practical : 2 hrs	 Work bench Bench vice Tri-square Hand hacksaw with blade Scriber Flat File Vernier caliper Punching tools 	Class room / Worksho p

	properly		
Б	Adopt		
5.			
	methods		
	and		
	technique		
	s for		
	sawing		
	that is		
	appropriat		
	e to job		
	requireme		
	nt by		
	using		
	Hand		
	Hacksaw		
6.	Adopt		
	methods		
	and		
	technique		
	s for		
	sawing		
	that is		
	appropriat		
	e to job		
	requireme		
	nt by		
	using		
	Power		
	Hacksaw		
7.	Follow		
	marked		
	line		
	during		
	sawing to		
	ensure		
	accuracy.		

will be able wheels and arrasive. s Grinding Machine Torom / Machine to: Method of dressing of grinding wheel, size and shape of Method of dressing of grinding wheel, size and 5 hrs Theory: Hammer grinding grinding Machine base S order S order Bench p vices Hammer grinding grinding Machine base Machine base P Softber Vice 2. Hold the Machine base Machine base S order S order S order piece firmly against Machine base S order S order S order plece firmly against S order S order S order S order plerform placing it S order S order S order S order S order social at intervals to avoid S order S order S order S order S order social at intervals to avoid S order S order S order S order S order social at intervals to avoid S order S order S order S order S order		The train	nee •	Type and size of	Total:7hr		Offhand	Class
to: Method of dressing of grinding wheel. Work holding wheel. Work holding methods which include: Magnet Table Vice Magnet Table Vice Mangle Plate Machine base Hold the work Hold the work Juse Juse Coolant at intervals to avoid Over heating of the job. Adopt technique and methods which are safe. Produce componen Produce componen Produce Produce Produce componen Produce Produce		will be a	ble		S			
1. Select the proper size and shape of grinding wheel. 5 hrs methods which include: Work holding methods which include: O Wagnet Table O Vice Correct Angle Plate O Wach and Correct Angle Plate O Wach angle Plate O Wach angle Plate O Wach angle Plate O Machine base 5 hrs Practical Correct Angle Plate O Wach angle Plate O Wach angle Plate O Machine base 9 hrs O Wagnet Table O Wach angle Plate O Wach angle Plate O Machine base 9 hrs O Wagnet Table O Wach angle Plate O Wach angle Plate O Wach angle Plate O Wach angle Plate O Machine base 9 hrs O Wagnet Table O Wach angle Plate O Wach Angl		to:	•	Method of dressing	Theory:			
include: methods which include: Practical include: • Magnet Table vice shape of grinding wheel. • Angle Plate 2 hrs • Set of spanners wheel. • Hold the work • Machine base 2 hrs • Set of spanners 2. Hold the work • Machine base - Set of spanners • Set of spanners grinding • Weel by - Set of spanners • Set of spanners rotating - Set of spanners • Set of spanners grinding rest. - Set of spanners off-hand on the tool - Set of spanners grinding rest. - Set of spanners 3. Use - Set of spanners - Set of spanners coolant at intervals - Set of spanners - Set of spanners to avoid over - Set of spanners - Set of spanners sto avoid - Set of spanners - Set of spanners - Set of spanners grinding rest. - Set of spanners - Set of spanners 3. Use - Set of spanners - Set of spanners - Set of spanners 1. to avoid - Set of spanners - Set of spanners - Set of spanners		1. Sele			5 hrs	,	vices	
size and influence: : • Vernier shape of 0 Vice 2 hrs • Set of grinding • Angle Plate 2 hrs • Set of wheel. • Machine base 2 hrs • Set of 2. Hold the work • • work • • • Set of grinding • • • Set of grinding • • Set of spanners umbel. • • • Set of spanners umbel. • • • • Set of spanners umbel. • • • • • Set of spanners LU2: wheel by • <		prop			Practical			
shape of grinding wheel. 0 Vice Angle Plate Machine base 2 hrs calliper 2 Hold the work Machine base 2 hrs Set of spanners 2 Hold the work Machine base 1 piece firmly against 1 the rotating 1 1 Perform placing it 1 1 off-hand on the tool 1 1 grinding rest. 1 1 3 Use 1 1 coolant at intervals 1 1 1 to avoid 1 1 1 over heating of the job. 1 1 4 Adopt technique and 1 1 ard safe. 1 1 5.< Produce componen 1 1 1		size			:			
ginding • Machine base spanners vheel. • Machine base spanners 2. Hold the work iffinition work piece iffinition gianst the iffinition against the iffinition against the iffinition piece iffinition iffinition ginding rotating iffinition Perform placing it iffinition off-hand on the tool iffinition ginding rest. iffinition 3. Use coolant at iffinition intervals to avoid iffinition over heating of iffinition heating of technique and and methods which are safe. Produce componen		shap			2 hrs		calliper	
<pre>wheel. 2. Hold the work piece firmly against the rotating LU2: 4 wheel by Perform 5 wheel by Perform 5 wheel by Perform 5 wheel by Ferform 5 wheel 5 wh</pre>		grind	iing					
work piece piece firmly against against the rotating rotating intervals off-hand on the tool grinding rest. 3. Use coolant at intervals intervals to avoid over heating of the job. and and and interhods interhods which are safe. safe. Produce interhods interhods		whee		Machine Dase			spanners	
piece irmly against immly against the ithe interval rotating interval off-hand on the tool grinding rest. 3. Use coolant at intervals ito avoid over heating of the job. 4. Adopt itechnique and and methods which are safe. safe. produce journen safe.		2. Hold	the					
immly against against the rotating rotating LU2: wheel by perform placing it off-hand on the tool grinding rest. 3. Use coolant at intervals intervals iover heating of the job. 4. Adopt technique and methods which are safe. safe. 5. Produce componen intervals		work						
against against the rotating LU2: wheel by Perform placing it off-hand on the tool grinding rest. 3. Use coolant at intervals intervals over heating of the job. 4. Adopt and and which are safe. safe. safe. 5. Produce componen componen		piece	e					
i the i rotating LU2: vheel by Perform placing it off-hand on the tool grinding rest. 3. Use coolant at intervals i ntervals to avoid over heating of the job. technique and methods which are safe. 5. Produce componen interval		firmly	ý					
LU2: rotating Perform placing it off-hand on the tool grinding rest. 3. Use coolant at intervals vover heating of the job. 4. Adopt the chnique and methods which are safe. 5. Produce componen		agair	nst					
LU2: wheel by Perform placing it off-hand on the tool grinding rest. 3. Use coolant at intervals it o avoid over heating of the job. 4. Adopt technique and and methods which are safe. 5. Produce componen intervals		the						
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grindingrest.3.Usecoolant atintervalsintervalsro avoidoverrolheating ofrolthe job.rechniqueandrechniqueandrechniqueandrethodswhich aresafe.5.Producecomponenrol	Perform	placi	ng it					
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to avoidoverheating ofthe job.4.Adopttechniqueandmethodswhich aresafe.5.Producecomponen		coola	ant at					
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4. Adopt technique and1Methods which are safe.15. Produce componen1		heati	ing of					
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and methods which are safe. 5. Produce componen		4. Adop	ot					
methods which are safe. 5. Produce componen		techr	nique					
which are safe. 5. Produce componen		and						
safe. 5. Produce componen		meth	ods					
5. Produce componen		whic	h are					
componen		safe.						
		5. Prod	uce					
		com	oonen					
		t						

LU 3:	 according to work operations . Observe personal and workplace safety. The trainee will be able to: Select the suitable size and type of grinding wheel. Mount the work piece over 	 Importance of using coolant. Methods and techniques for surface grinding. Selecting right standing position during grinding. Specific safety precautions and guidelines. Describe the different type of dressing tools. Describe the purposes of drossing 	Total:7hr s Theory: 5 hrs Practical : 2 hrs	 Angle Grinding Machine Surface Grinding Machine Holding Devices Wheel Dresser Grinding Wheels Wheel Dresser Stand 	Class room / Worksho p
LU 3: Perform swing grinder operation		Describe the		Dresser	

	piece		
	before		
	grinding.		
5.	Adjust		
	depth of		
	cut		
	according		
	to speed		
	of		
	machine		
	table.		
6.	Use		
	coolant		
	continuou		
	sly to		
	avoid over		
	heating of		
	the job.		
7.	Observe		
	personal		
	and		
	workplace		
	safety.		

Module 5: Perform basic welding operations

Objective of the module: This module covers the skills and knowledge required to use different welding types and their techniques.

Duration	30hours	Theory:	20	Practic	10
:			hou	al:	hours
			rs		

Learning Unit	Learning Outcomes	Learning Elements	Duratio n	Materials Required	Learni ng Place
LU 1: Perform oxy- acetylen e flame cutting operatio ns	 The trainee will be able to: 1. Take Work piece as parawing 2. Straiten it with the here of hammer and anvil required 3. Set the flame of welding cutting torch oxidizing flame as perstandard 4. Start cutting for one side of work piece 5. Maintain standard distance between welding torch nozzle and work piece 6. Complete the cut as per standard. 	s (WPS) Describe Method of Pre- heating of base metal Describe Fillet lap joint Describe Tee-fillet joint	Total:7 hrs Theory : 5 hrs Practic al: 2 hrs	 Oxyge n cylinde r Acetyl ene gas cylinde r Pressu re gulat ors Cylind er key Veldin g torch Rubbe r house pipe Back fire arreste r Flash back arreste r 	Class room / Worksh op

LU2: Perform Oxy- Acetylen e Welding	 The trainee will be able to: 1. Open gas cylinder with the help of cylinder key 2. Adjust pressure of both gas cylinders with the help of regulator 3. Open acetylene gas knob of welding torch 4. Ignite acetylene gas with help of spark lighter 5. Open oxygen gas knob of welding torch 6. Set work piece as per standard 7. Perform fore hand welding method 8. Perform post welding operations. 	 State the purpose of using shielding gas in TIG welding Explain Welding techniques as per WPS/instruct ion sheet Describe Welding procedure specification s (WPS) 	Total:7 hrs Theory : 5 hrs Practic al: 2 hrs	•	Oxyge n cylinde r Acetyl ene gas cylinde r Pressu regulat ors Cylind er key Weldin g torch Rubbe r Nouse pipe Back fire arreste r Flash back arreste r	Class room / Worksh op
LU 3: Perform	The trainee will be able to:	Define Electrical	Total:7 hrs	•	Copper Filler	Class room /
Shielded Metal Arc Welding (SMAW)	 Adjust welding parameters (current, voltage etc.) as per welding procedure specifications/job 	parameters like (voltage, current etc.) and their	Theory : 5 hrs Practic al:	•	rod Spark lighter Steel wire	Worksh op

	requirement to		effects on	2 hrs	brush	
	produce acceptable		weld			
	weld	•	Explain			
2.	Maintain gap		Welding			
	between electrode		techniques			
	and base metal as		as per			
	per standard		WPS/instruc			
	practices		tion sheet			
3.	Carry out welding as	•	Describe			
	per given metal		Welding			
	properties.		procedure			
4.	Deposit root pass as		specification			
	per welding		s (WPS)			
	procedure					
	specifications/job					
	requirements					
5.	Deposit filling					
	passes as per					
	welding procedure					
	specifications/job					
	requirements					
6.	Deposit capping					
	pass as per welding					
	procedure					
	specifications/job					
	requirements					
7.	Check root, filling					
	and capping passes					
	for any visual					
	discontinuities as					
	per acceptance					
	standards					
8.	Follow applicable					
	manufacturing					
	codes and					
	standards for					

	acceptance criteria	I I	
	of visual welding		
	defects.		
	The trainee will be	Describe	Solder
	able to:	soldering	gun
	1. Perform marking as	concoming	 Solder
	per drawing		wire
	2. Cut the metal sheet		WIIC
LU 4:	according to		
Perform	drawing using		
Solderin	shearing machine		
g	3. Straighten the		
Operatio	material with help		
n	of hammer		
	4. File work if required		
	5. Perform soldering		
	operation as per		
	standard		
	The trainee will be	Describe	Coppe
	able to:	brazing	r Filler
	1. Perform marking as	Define	rod
	per drawing	carburizing	Electro
	2. Cut the metal sheet	flame	de
	according to	Define	holder
	drawing using	neutral	
LU 5:	shearing machine	flame	
Perform Brosing	3. Straighten the	Define	
Brazing	material with help	oxidizing	
Operatio	of hammer	flame	
n	4. File work if required		
	5. Open gas cylinder		
	5. Open gas cylinder with the help of		
	with the help of		
	with the help of cylinder key		

	ro gulatar		· · · · · ·
	regulator		
	7. Select the correct		
	size of the nozzle		
	8. Set flame to		
	carburizing flame		
	as per standard		
	9. Use copper filler		
	rod as filler metal		
	10. Perform brazing as		
	per standard.		
	The trainee will be	Define	Steel
	able to:	Visual	wire
	1. Carry out finishing	welding	brush
	work of welds	defects	Hamme
	following standard	Describe	r
	procedures	Welding	
	2. Inspect weld	codes and	
	visually and mark	standards	
	any visual defects,		
	as required		
LU 6:	3. Carry out repair		
Perform	work in		
Post	accordance with		
Welding	approved		
Operatio	procedures, as		
ns	required		
	4. Clean work area in		
	accordance with		
	workplace safety		
	practices		
	5. Maintain and store		
	tools/equipment/co		
	nsumable		
	materials in		
	accordance with		
	organization		

guidelines.				
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General assessment guidance for *Technician in Metallurgy and Metal casting*

Good practice in Pakistan makes use of sessional and final assessments, the basis of which is described below. Good practice by vocational training providers in Pakistan is to use a combination of these sessional and final assessments, combined to produce the final qualification result.

Sessional assessment is going on all the time. Its purpose is to provide feedback on what students are learning:

- To the student: to identify achievement and areas for further work
- To the teacher: to evaluate the effectiveness of teaching to date, and to focus future plans.

Assessors need to devise sessional assessments for both theoretical and practical work. Guidance is provided in the assessment strategy

Final assessment is the assessment, usually on completion of a course or module, which says whether or not the student has "passed". It is – or should be – undertaken with reference to all the objectives or outcomes of the course, and is usually fairly formal. Considerations of security – ensuring that the student who gets the credit is the person who did the work – assume considerable importance in final assessment.

Methods of assessment

For lessons with a high quantity of theory, written or oral tests related to learning outcomes and/ or learning content can be conducted. For workplace lessons, assessment can focus on the quality of planning the related process, the quality of executing the process, the quality of the product and/or evaluation of the process.

Methods include direct assessment, which is the most desirable form of assessment. For this method, evidence is obtained by direct observation of the student's performance.

Examples for direct assessment of a Technician in metallurgy and metal casting include:

- Work performances, for example perform basic communication, maintain personal health, hygiene and safety, perform basic computer operations, and dispose the waste materials.
- Demonstrations, for example organize store merchandizing, handling documents
- Direct questioning, where the assessor would ask the student how to perform personal safety at work place, how they can communicate work place policy and procedures, how they can handle documents, what are the benefits of organizing store merchandising

- Paper-based tests, such as multiple choice or short answer questions on communication at work place policy and procedures, handling documents, organizing store merchandizing
- Indirect assessment is the method used where the performance could not be watched and evidence is gained indirectly.

Examples for indirect assessment of a Textile Merchandiser include:

• Work products, such as preparing and handling documents, perform some procedures of store merchandising

Indirect assessment should only be a second choice. (In some cases, it may not even be guaranteed that the work products were produced by the person being assessed.)

Principles of assessment

All assessments should be valid, reliable, fair and flexible:

Fairness means that there should be no advantages or disadvantages for any assessed person. For example, it should not happen that one student gets prior information about the type of work performance that will be assessed, while another candidate does not get any prior information.

Validity means that a valid assessment assesses what it claims to assess. For example, if documentation or organizing procedures of store merchandiser are to be assessed and certificated, the assessment should involve performance criteria that are directly related to that documentation activity. An interview about the organization of store merchandizing would not meet the performance criteria.

Reliability means that the assessment is consistent and reproducible. For example, if the work performance of preparing documents in words has been assessed, another assessor (e.g. the future employer) should be able to see the same work performance and witness the same level of achievement.

Flexibility means that the assessor has to be flexible concerning the assessment approach. For example, if there is a power failure during the assessment, the assessor should modify the arrangements to accommodate the students' needs.

Assessment strategy for Technician in metallurgy and metal casting

This curriculum consists of 06 modules:

- Module 1: Maintain Personal Health, Hygeine and Safety
- Module 2: Perform Basic Communication Skills
- Module 3: Perform Basic Computer Operations
- Module 4: Handle the Documents
- Module 5: Organise Store Merchandising
- Module 6: Dispose the Waste Materials

Sessional assessment

The sessional assessment for all modules shall be in two parts: theoretical assessment and practical assessment. The sessional marks shall contribute to the final qualification.

Theoretical assessment for all learning modules must consist of a written paper lasting at least one hour per module. This can be a combination of multiple choice and short answer questions.

For practical assessment, all procedures and methods for the modules must be assessed on a sessional basis. Guidance is provided below under Planning for assessment.

Final assessment

Final assessment shall be in two parts: theoretical assessment and practical assessment. The final assessment marks shall contribute to the final qualification.

The assessment team

The number of assessors must meet the needs of the students and the training provider. For example, where two assessors are conducting the assessment, there must be a maximum of five students per assessor. In this example, a group of 25 students shall therefore require assessments to be carried out over a four-day period. For a group of only 10 to 15 students, assessments would be carried out over a two-day period only.

Planning for assessment

Sessional assessment: assessors need to plan in advance how they will conduct sessional assessments for each module. The tables on the following pages are for assessors to use to insert how many hours of theoretical and practical assessment will be conducted and what the scheduled dates are.

Final assessment: Training providers need to decide ways to combine modules into a cohesive two-day final assessment programme for each group of five students. Training providers must agree the content for practical assessments in advance.

Complete list of tools and equipment

Sr#	Description	Quantity
1	Computer with internet	26
2	White board	1
3	Multimedia	1

List of consumable supplies

Sr no	Material	Quantity
1	Note book	25
2	Flip chart	25
3	Pencil	25
4	White sheets	25
5	Eraser	25
6	Sharpener	25
7	Pen	25

Credit values

The credit value of the National Certificate Level 2 in Textile Merchandizing is defined by estimating the amount of time/ instruction hours required to complete each competency unit and competency standard. The NVQF uses a standard credit value of 1 credit = 10 hours of learning (Following Higher Education Commission (HEC) guidelines.

The credit values are as follows:

Competency Standard	Estimate of hours	Credit
Α.		
В.		
С.		
D.		
Е.		
F.		